

MICHIGAN STATE NUMISMATIC SOCIETY
Meeting of the Board 6:30 p.m., November 28, 2014
Macomb Room, Macomb Community College, Warren, Michigan

- I. Call to Order Wostyn 6:30 PM
- II. Roll Call Strub
Present: President Wostyn, Vice-President Bobrofsky
Directors: David Hartung, Dr. John Chirco, Brett Irick, Andrew Blinkiewicz, Steve Friedman, Chuck Sharpe, William Anderson, Tom Dombrowski, Tom Klunzinger, Steve Marzilli, Ron Sirna, Dave Henderson, Frank Passic
Absent:
- III. Introduction of Visitors Wostyn
Exhibit Chairman Frank Passic, Dany Rothfeld, Mike Dennany, Steve Deitert, Brian Malnar, Cliff Mishler, Case Chairman Bill Summerell
- IV. Invocation Strub
Dear Father, who meets our every need if we would only listen, thank you for this day and for our time together as fellow hobbyists. Please open our hearts and minds to Your inspiration, and let our hands perform Your works in obedience to You. We praise you who have blessed us with such abundance that we can save some of it as a collectible and our cups still runneth over. Amen.
- V. Minutes of August 29, 2015 Strub
Transmitted to the board October 27. Corrections to 8/29/15 minutes:
- Klunzinger prefers continuous to contiguous
- Brett Irick and John Chirco had also read the last 10 years' board actions
Klunzinger moved, and Sirna seconded, a motion to approve the last minutes as corrected. Passage was unanimous.
- VI. Emergency Additions to Agenda Wostyn
O) Convention Review Wostyn
- VII. Approve Agenda Board
Klunzinger moved, and Blinkiewicz seconded, a motion to approve the last minutes as corrected. Passage was unanimous.
- VIII. Director Absences Strub
January 24 and April 11 meetings: Director Sharpe (excused).
August 29 meeting: Director Chirco (excused)
- IX. Membership Comments Wostyn
Dany Rothberg: The President told him there is a moratorium on all new awards. He had needed approval to change the name of the Slate award to the Slate-Rothfeld, but had not sought nor obtained it, and now he hopes to get it. When funding ran out for the Slate award, he went to the Slate family and offered to fund it halfway, in return for attaching his name after theirs to the award. The award has been given since 1996.
Steve Deitert: Representing Livingston County Coin Club, he wants to co-host with Lansing Coin Club at the next available show, (which is spring 2018). They are a good sized club, and work well with Lansing Coin Club. They prefer spring. (we also have their letter).
Mike Dennany: praised us for smooth running of show.
Frank Passic: felt things went great today at the show.
- X. Officers Reports
A) Treasurer Exact Tax
The two treasurer's representatives could not attend the board meeting due to family conflicts which they promised will never happen again.
All board members are asked to email Julie within a week about dates in January and February – Saturdays – when they CAN'T attend a board meeting.

- 1) Conversion Status – Progress Made (partial)
- 2) Financial Holdings Report
- 3) Credit Card Report
- 4) Fall Convention Budget
- 5) 2015 MSNS Budget Review

B) Secretary Strub

- 1) Membership Report as of 11/22/15, our membership tally was:
 - 23 Honorary Life Members
 - 372 Life Members
 - 24 Club Members
 - 52 Junior Members (1 was 75 years old from last time)
 - 586 Regular Members
 - 1057 Total
- 2) Correspondence
 - a. Correspondence has been forwarded to board members as received.
 - b. Robert D. Hatfield sent a letter I will publish in 1Q16 issue, and sent some convention programs from 1983-2001. All in 1996-2000 timeframe were unique additions to our collection.
 - c. Letters have been received requesting co-host duties for Lincoln Coin Club and Livingston Coin Club. Bill Summerell spoke representing Lincoln, who are willing to take spring or fall, noting that it is one of the strongest clubs and known for filling in to assist show setups and breakdowns regardless of official co-host status. President Wostyn stated that co-host awards would be on the agenda for the next board meeting.
- 3) Insurance Report
 - a. Strub outlined our Directors and Officers Insurance, and our Commercial Insurance, in terms of coverage, terms, and cost. He was asked to determine the cost of doubling our coverage limits, and report to the board. Chirco asked that Strub obtain competitive bids on our insurance from Hugh Woods, Inc. out of New York – a company officially sanctioned by the ANA.
- 4) Report on Fall Grading Class
 - a. Filled up approximately November 5 with 24 attendees
 - 11 Member students: 2 Life, 2 Junior, 7 Regular
 - b. 13 non-member (therefore new members)
 - 3 Junior, 10 Regular (1 of whom is re-sign-up of 2014 member)
 - b. 4 on waiting list; as well, Steve Roach commented that several dealers had told him they could come if it was on Thursday morning. . .
 - d. \$1310 in income; \$312 in book cost - \$600 in fees for instructors
 - e. \$40 scholarships won by Dan Jones and one of the Shaw children, awarded by David Henderson and Mike Strub

XI. New Business

- A) Sponsorship Report – Fall Convention Chirco/Anderson
Solicitation of sponsorships was a little tougher this time – Total of \$3075 received and much appreciated. President Wostyn told them “Well done”. Irick suggested that clubs which can afford it should consider if they might sponsor a first place.
- B) Publicity/Advertising Committee Report Chirco
We went over budget by a small amount, based on a grand opportunity for a discounted full page ad, additional expense approved by Pres. Wostyn prior to commitment. Working to reach more people for less, more local than national advertising. Now talking to a marketing person. Strub’s email blast was invaluable.
- C) Exhibit Report Passic
Things went very smoothly this convention.
- D) Personnel Committee Report Anderson
Following Board action on August 29, 2015, work proceeded to separate the Position Profile and Description section for the Secretary-Treasurer position into two Profiles. Thanks to President Wostyn for

her efforts in helping make this happen. Also subsequent to the August 29th Board meeting the approved Exhibit Rules were incorporated into the Convention Manual section of the MSNS Job Duties-Procedure Manual.

Work commenced on a draft for the MSNS Webmaster position. A first draft has been prepared and is under review.

Monday will look at old board actions to incorporate as necessary.

- E) Club Outreach Sharpe
Ann Arbor coin club about to vote on their constitution. 4 more geographical areas under consideration for possible new coin club formation.
- F) Minutes Project Sirna
Sirna has separated the past 10 years' motions (they were not by-laws) list into items affecting by-laws, versus those affecting policy manual (10 pages worth), versus the one-time events (no longer relevant). Passing on the first two parts to appropriate workers to pursue further.
- G) ICTA Renewal Strub
Sirna moved, and Blinkiewicz seconded, a motion to pay \$300 to renew the MSNS ICTA membership for 2016. Passage was unanimous.
- H) Move-Out Security Concerns Wostyn
When I was at a Grand Rapids coin show, I was approached with an idea regarding the improving the security during dealer move-out. Evidently at the FUN show in the under-carriage of vehicles are searched with mirrors for tracking devices. Data was provided on such mirrors. I was searched with such a device when I went to Fort Knox a few years ago. I have discussed this with our security company and they are willing to purchase such devices and will add this type of inspection as part of their service.
- I) Storage Yard Wostyn
Our current storage yard is Downriver. We did not relocate our material to a new storage facility closer to MCC due to the fact that we were still hosting one show in the Dearborn area.

Mike – we should not have entire conversations reprinted in minutes – if the City of Warren were to read this, it would not shed a positive light and there could be ramifications.

This spring we brought our spring convention to MCC. Contracts are being signed for both spring and fall conventions at MCC through the 2019 year. Now is the time to move our cases to Macomb County. Since the majority of our material is now on the show floor, it would be wise to move the cases to a new facility on Sunday. When considering the truck rental fee and gas as well as the storage rental fee at a facility within one mile of MCC, the cost to MSNS may be a savings of around \$200, but a huge savings in man hours for the clubs, who will no longer have to spend two hours on the road going back and forth to the storage unit.

Also of concern is the security issue. Evidently no one has reviewed the signature cards for the Downriver storage facility in a number of years. The only signers on the card were Bill, Don Charters and Joe LeBlanc. As of last Friday, this was changed by the Convention Coordinator upon his visit to the storage locker. I, personally, would prefer our material to be closer to the convention site, for many reasons.

Sirna moved, and Dombrowski seconded, that we change our storage facility to the Self-Storage Yard on 12 Mile in Roseville. Approval was unanimous.

- J) Schlag Donation Wostyn/Bobrofsky
One of the reasons I have continued to note that there are motions and past policy we are to adhere to that have been passed by the Board is because there are critical deadlines set that no one has bothered to monitor or note. One such is the below:
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Schlag - September 23, 2012

Schlag Donation LeBlanc

Wostyn moved, Pall 2nd:

Moved that MSNS gratefully accepts the donation of cash in the amount of \$4763 from the Schlag Memorial Fund subject to the following earmark. MSNS will pay up to \$4763 for a State of Michigan Informational plaque to be placed in Owosso Michigan commemorating Felix Schlag. This plaque must be placed by December 31st, 2015 or this earmark is dissolved. In the event the earmark is dissolved, the donation will be considered donated to MSNS with no earmark. Any money left over after paying for the plaque will be considered a donation to the MSNS YN program. Approved with Bobrofsky abstention.

As of December 31 of this year, the Schlag project and monies set aside for this are to dissolve and the funds are to go into the MSNS slush fund or the YN Program. Due to the prohibition of re-filing for a historical designation, MSNS has been hindered from proceeding to apply for a historical plaque for Mr. Schlag as there was a mandatory 2 year waiting period after the initial denial by the State. The 2 year waiting period has now lapsed, which coincides with the dissolution of the Schlag account. I believe it would be a disservice to all the people who worked so hard to have a historical marker recognizing Mr. Schlag if we just took these funds and never completed the project. Since our 2 year timeline has passed, I would recommend that we move forward and extend the Schlag funds account life until December 31, 2018 and authorize the new application for the appropriate historical marker be filed. If, for any reason, the State of Michigan denies our application a second time, the funds in the Schlag account should be used to put on an education program for the general membership wherein we host a top notch education program at minimal cost to our membership.

Klunzinger moved, and Anderson seconded, a motion that the Schlag account fund a historical plaque, which must be placed by December 31st, 2018 or this earmark is dissolved. In the event the earmark is dissolved, the funds will be considered donated to MSNS to be used to fund a top notch education program for the MSNS membership, with the goal to have a fee for attendance at minimal cost to our membership. Approval was unanimous.

Bobrofsky advised that we may only need to expend half of these funds.

K) QuickBooks Usage

Wostyn

Over 10 years ago, when the structure of MSNS was revised, the Society purchased the accounting program QuickBooks. It appears that the intention of the Society was to utilize this software, with all its features, as the source for the Society's business and accounting records. Unfortunately, this program has never been utilized in any fashion but a glorified accounting ledger. Upon review, the client database was grossly outdated with missing addresses and phone numbers and no e-mail information. Dealers who were inactive in our organization were reflected as active and those who have departed were also active. Billing was not utilized so receipts were not attached to open invoicing, thereby leaving the Society with the absence of a history of what has transpired from convention to convention and year to year. This has been a factor since QuickBooks' initial installation.

At this time, I would request that this Board take action to ensure that the Society's software be utilized to its fullest extent, wherein all billing functions are fully utilized within QuickBooks, as well as keeping a complete list of billable membership within its database. While the Secretary will be the "keeper" of the entire membership list, membership billing should be a function of QuickBooks. Likewise, formal "billing" should be sent out for the convention brochure and MichMatist through QuickBooks. This in no way eliminates the personal contact to solicit advertisers for our convention and magazine, but allows for timely billing so that programs and our magazine are printed with advertisements that have been paid for. This would also allow for a historical record to be retained by the society for utilization by future Boards and individuals who hold the Secretary and Treasurer position.

A motion was made by Sirna and seconded by Friedman, that we designate QuickBooks as the official software of Michigan State Numismatic Society, wherein all formal billing (invoicing) and receipts are to be generated from QuickBooks. Additionally, QuickBooks is to be deemed the main source for housing dealer and billed membership information. The information regarding dealer and membership information will be coordinated with the Secretary and Treasurer to make

sure each entity has a complete record of this information as an assurance that the records will not be lost. And this fact to be stated in the policy manual. Passage was unanimous.

- L) 60th Anniversary Celebration Bobrofsky
Julie to send a letter to Mr. Dave Harper of Numismatic News, asking him to attend next November and be our speaker. (Nov. 25, 2016)

Irick moved, and Sirna seconded, a motion that 150 Convention Programs be reproduced and 150 copies of the first auction sheet be also reproduced by Al Bobrofsky, and that up to \$300 be approved to accomplish this. Passage was unanimous.

The 60th MSNS Birthday Banquet – A venue is still being sought.

Ray Dillard's deadline to receive 165 1956 circulated half dollars is now the April meeting. As noted before, the plan, if these can be found, is for 150 of them to be rolled and elongated, plus 15 more to be further Counterstamped "MSNS 60 / Years and sold for a special fundraiser. Steven Bieda has been contacted to work on a design. Friedman has provided Mike with the first 73 circulated 1956 halves, to be traded 1-for-1 with the bullion halves in our safety deposit box. He has located 20 or so additional such coins which he has not brought.

- M) Reimbursement for QuickBooks Update Wostyn
Our QuickBooks program was 2 years out of date. In order to be able to pass information back and forth with ExactTax, we needed to update our software. Since I was the party who was responsible for such a task, my version of QuickBooks had to be updated. ExactTax searched and found the best deal for one version of QuickBooks. That cost was \$206.69. It would have been another 10 day delay in conversion of our information to ExactTax if I would have requested approval for this expense via an e-mail vote. We were in a time crunch, as membership dues had to be billed. I made the executive decision to have ExactTax order the program and send me the link for installation. Once installed, I personally reimbursed ExactTax for the expense. This update was needed so I could complete the master customer database with dealer and member information. It is up to this Board whether they will authorize the reimbursement of the personal funds expended by myself to update the MSNS QuickBooks version I have.

Sirna moved, and Chirco seconded, a motion to reimburse \$206.69 to Julie. Passage was unanimous.

- N) The Promise of the Vatican Library Conference Wostyn
The board viewed favorably the proposal by Chuck Lamphere regarding reduced price admission for MSNS Board members to attend the numismatic portion of the Vatican Library Conference. Wostyn's suggestions that we note it on our web-site with a link were also well-received.

- O) Convention Review Wostyn
We need to review our convention and look at results. Wostyn asked Director Anderson to organize this. He accepted. All directors (as well as Frank Passic and Brian Tideswell) are asked to email Mr. Anderson their ideas and suggestions upon conclusion of the show. This will be an agenda item at next board meeting.

- XII. Old Business Wostyn
A) Insurance (already discussed)
B) Show Calendar – informal discussion – needs to be more up to date on web. MAJOR regional shows should have all major regional and national shows as well as Michigan and adjacent.
C) Conv Pgm SHOULD add our next show in every issue. Hatie has not been given for a few years. Presidents Past need to act.

***** Executive Committee 8:28pm *****

***** End of Executive Committee 9:20pm *****

Al Bobrofsky moved that MSNS award the George Hatie award to Bob Williams. Support from Sirna. Approved unanimously.

Logan Wostyn to do a YN table.

XIII. Adjournment

Klunzinger moved, and Irick seconded that the board meeting adjourn at 9:28, which was approved unanimously.