

MICHIGAN STATE NUMISMATIC SOCIETY  
Meeting of the Board 12:12, February 27, 2016  
Cleary's Irish Pub & Restaurant, Howell, Michigan

- I. Call to Order Wostyn
- II. Roll Call Strub  
Present: President Wostyn, Vice-President Bobrofsky  
Directors: Dr. John Chirco, Brett Irick, Andrew Blinkiewicz, Steve Friedman,  
William Anderson, Tom Dombrowski, Tom Klunzinger, Steve Marzilli, Ron Sirna  
**Not Present: David Hartung, Chuck Sharpe, Dave Henderson**
- III. Introduction of Visitors Wostyn  
Bill Summerell, Brian Tideswell, Brian Malnar, James Motley, Dany Rothfeld, Frank Passic.  
Fred Kulka and Fred Pegan representing Michigan Treasure Hunters
- IV. Invocation Strub  
Dear Father, thank you for guiding us all safely here to meet today on behalf of causes greater than ourselves. Please enable us to be patient and loving toward each other as we deal with the stresses of guiding this organization, and please help us to forgive those who strive against our missions of education and fellowship for selfish ends. Let us be transparencies for your wisdom and caring, and to be personally humble as we listen for your direction and keep our own egos in check. We thank You for the great blessings and plenty that You have bestowed on every one of us, and our organization. In your name, amen.
- V. Minutes of November 26, 2015 Strub  
Transmitted to the board January 1, 2016  
... remove Frank Passic from list of Directors – erroneously left there ... (Strub noted)  
Klunzinger approved, Blinkiewicz seconded, passed.
- VI. Emergency Additions to Agenda Wostyn  
None
- VII. Approve Agenda Board  
**Dombrowski moved, and Chirco seconded, a motion to approve the agenda, which passed unanimously.**
- VIII. Director Absences Strub  
January 24 and April 11 meetings: Director Sharpe (excused).  
August 29 meeting: Director Chirco.  
November 28 meeting: none
- IX. Membership Comments Wostyn
- X. Fred Kulka and Fred Pegan representing Michigan Treasure Hunters asked to be co-hosts for 2017. 160 active members.  
Chirco – Grand Rapids and Muskegon clubs will request a co-host position soon.  
Irick – May 10 thru 20 are the dates of the East Europe tour planned by PANS  
Klunzinger – Mentioned the standing policy of member clubs not holding shows closer than 50 miles on the same weekend. Recently Livonia and Flint conflicted.
- XI. Officers Reports
- A) President Wostyn

- a. Signed contract for new storage facility within 1 mile of MCC. Assisted with the actual moving merchandise from truck to storage unit.
- b. Finalized contracts for conventions for 2017-2019 at MCC.
- c. Had meeting with Jim Motley, web-master to investigate possibility of creating members only section and uploading past MichMatist issues. Researched Numismatic Portal and contacted Board regarding proposal initiated by Marrota.
- d. Meeting with Chuck Sharpe before HVNS meeting regarding proposed confidentiality agreement and MSNS information to assist in forming new clubs.
- e. Meeting with Brett Irick and Les Rosik to tour two possible sites for MSNS 60<sup>th</sup> anniversary banquet. Met with individuals at both sites to discuss availability, menu choices and pricing.
- f. Various meetings with Treasurer to discuss transition issues. Performed extensive review of 2015 data input in QB.
- g. Two meetings with 5/3 Bank to discuss conversion of credit card from private individual to Michigan State Numismatic Society and benefits of card. Also had several e-mails regarding particulars of same. Discovered old officer still on credit card.
- h. Attended PANS Club Show and represented MSNS, CSNS and the ANA at the club show table. Answered questions and promoted all clubs and Spring Convention Grading Seminar Class.
- i. Attended meeting in Lansing with Dealer Committee to discuss dealer issues, antiquated point system and worked with team regarding new possible point system.
- j. Assisted in securing two speakers for spring convention.
- k. Submitted our logo to Things Remembered which now has our logo on file and can engrave on anything with it now – awards, gifts, etc.

B) Treasurer

Exact Tax/Dave Bailey, Don Johnson

1) Financial Holdings Report (red values provided by Mike Strub, Black by Dave Bailey)

a	Life Funds CD	\$50,000.00
b	Life Member Savings	\$46,469.58
c	Life Member	\$14,300.00
	Cash Reserves	
d	Checking at 5/3	\$17,377.42
e	First Merit	\$3,672.17
f	PayPal Checking	\$482.00
g	PayPal Account Funds	\$140.75
h	Audit Reserve	\$2,229.77
	Property	
i	Misc. (includes \$31,000 of cases)	\$46,430.00
j	Planned Awards Owned *(see below)	\$913.40
k	Pruchnicki Trust	\$5,970.00
	Funds Held for others	
l	Schlage Savings	\$4,768.42

Qty	Planned Award Item	Cost Each	Total
36	BU Franklin Halves	\$18.00	\$648.00
12	BU Michigan Qtrs	\$0.50	\$6.00
14	Prf Michigan Qtrs	\$1.00	\$14.00
1	2014 BU Silver AE	\$18.00	\$18.00
5	2015 BU Silver AE	\$18.00	\$90.00
1	2014 1/10 oz Gold AE	\$137.40	\$137.40
			\$913.40

Discussion of moving cash from second checking account into life member account to bring balance up to \$50k – to be discussed at next board meeting.

- 2) Review of Fall 2015 Convention Budget (very preliminary – available upon request)
- 3) Review of 2015 Profit & Loss (See elsewhere in this issue of the MichMatist – 2Q16)  
Al Bobrofsky asked Don to tell us if changing the fiscal year might make sense.
- 4) Spring 2016 Convention Budget (very preliminary – available upon request)

C) Secretary Strub

- 1) Membership Report as of TODAY
  - 23 Honorary Life Members
  - 371 Life Members + 1 pending, Michael A. Scott
  - 23 Club Members +1 pending, CSNS. 7 of the 23 need to renew for 2016
  - 53 Junior Members. 24 need to renew for 2016
  - 622 Regular Members. 216 need to renew for 2016

**1092 Total (247 need to renew for 2016)**

There has been double billing of members for membership dues. The Treasurer sent billing invoices before recording who had already paid. We have been explaining this to people repeatedly for the last 2 weeks.

Concern was expressed over members who might drop, especially juniors. Strub noted that previous dues payment efforts on behalf of them only retained individuals with no interest. Scholarships and donors therefor were discussed. This was sent to the membership committee to consider and offer suggestions at the next board meeting.

- 2) Credit Card Report  
The Credit Card has been in our Treasurer's name – because he was told by bank that he could NOT open a card in the name of MSNS. President Wostyn has found a way to do so, and even transfer our points! 106173 points earned thru 1/2/1/16 are worth over \$1000.
- 3) Correspondence  
CSNS Mail advertising their next show and asking if we would like a club table was discussed. The Secretary explained that we needed to drop the idea since we could not provide a roster of people able to take the two days of vacation needed to man it.
- 4) Report on Convention (Fall, 2015)  
2088 Attendees: 1037 Friday, 750 Saturday, 301 Sunday  
25% provided email addresses: 523. Of these, 348 (2/3) were unique.  
Our non-member email list has 1335 entries now.  
30%, 632, responded to survey as follows:

Word of Mouth	193	Internet / Web	140	Coin Publication	102
Local Paper	68	Repeat Attendee	34	Flyer	23
Member	20	Street Sign	15	Water Bill	10
Coin Club	8	Coin Show	5	Other (w/no explan.)	5
Coin Shop	4	Worker	3	TV/Radio	2
- 5) 2016 Convention: We have sold 69 tables (2 more pending a response by Brian to their questions)  
We hope to double this number. This is 52 dealers and 74 assistants.  
\$25921 has been collected with \$2300 owed at this time. 44 cases, 13 lamps rented.
- 6) Future convention co-hosts: we have two clubs for each of the 2017 conventions and the spring 2018 convention who have requested in writing and in person to be awarded co-host slots. The secretary recommended we vote to award these slots. **Dombroski moved, and Irick seconded, a motion to award the co-hosting of the spring, 2017 convention to the Flint and Marysville Coin Clubs.**

**Awarding of further co-host positions was tabled per a motion by Sirna, seconded by Friedman, and agreed unanimously.**

XI) New Business

- A) Hiring Accountant for 2015 Tax Return Strub

Jack Huggins has prepared our taxes for several years and is a member of MSNS as well. He is reliable, timely, and thorough, and for input essentially needs little more than a set of reports from QuickBooks. Taxes such as our own are due 1 month later than personal income taxes, and do not require actual payments to the government, only a fee to Jack for the preparation. **Sirna moved, and, Al B seconded that MSNS hire accountant Jack Huggins to prepare our 2015 taxes. Approval was unanimous. Strub to inform him**

B) Personnel Committee Report Anderson

An MSNS contractor Annual Evaluation document was developed. Once completed the Personnel Committee chair adds job performance related observations and meets with the individual. This evaluation provides input to the Board for consideration during appointment decision making. The Secretary position is the first position to utilize this process. Next is the Bourse Chair position.

C) Club Outreach Report Sharpe

The new Ann Arbor Area Coin Club has officially formed and adopted its Constitution. This is the 3rd new Coin Club since the formation of this committee and joins the new clubs of HVNS and Jackson. Other possible new coin club areas are under consideration and will be vetted as soon as MSNS assists in the data search. Al Bobrofsky – Battle Creek reactivation has been requested by several individuals. Dombroski – Mark Pluff is working on Portland club creation.

At the spring 2016 convention, the Club Outreach Committee will have a Club President Round Table Discussion moderated by Club Outreach Committee personnel Chuck Sharpe, Bill Anderson and Mike Dennany. This will be a format to show that MSNS cares and wants to work together to build the hobby and future of collecting coins through the local club format. Ideas, success stories and methods to make clubs more dynamic will be shared and discussed.

D) Publicity Committee Report Chirco

Advertising schedules are in full swing with national, state and regional sources. More advertising emphasis is being placed on regional sources. Expense should come in close to budget. Cut back on National ads in favor of more regional ads. Digital ads starting.

E) Education/ANA Spring Seminar Report Chirco

The ANA coin grading and other seminars are being actively advertised by ANA and MSNS. The next seminar will feature Brian Silliman as the instructor for the two day pre-show class. It will be held at the Sports and Expo center on April 6 & 7. MSNS will be offering a \$50 MSNS member discount for attendees and a free lunch each day.

Other educational seminars are being scheduled for Saturday, April 9. The lineup of presenters is not firmly established yet. Also, the education committee has also been in frequent communication with the YN committee to create and establish a new approach and programming. Several procedural adjustments have been identified that can be easily employed. The YN committee will be able to elaborate on their proposals.

\*\*\*\*\* 1:20pm – 1:50pm Lunch \*\*\*\*\*

F) Convention Survey Report Anderson

A survey was developed and emailed to all Members. Input was requested regarding the Members experiences at our Fall 2015 Convention. Results were tabulated and a report was compiled for presentation to the Board.

Anderson provided a 16-page summary of member comments. 518 members and 1206 non-members received the survey, and 33, or 1.91%, responded. Remarkably, there were 65 positive and 65 negative responses, plus 51 neutrals. Comments are being routed to the applicable committees for consideration and action as appropriate. Chirco cautioned against actions taken to respond to only these 2%, given that they may not necessarily represent the bulk of members' views. Comments eye-opening to the board, however.

G) Exhibit Committee Report

Passic

Short report: The new exhibit rules are now in place and are being published in the MichMatist and on the website. The committee has been keeping in contact. Nothing else new to report. Sincerely, Frank Passic, MSNS Exhibits Chairman. Mar. 14 exhibit deadline – has emailed to all, will snail mail to rest. Potential judges, please email Tom Dombrowski.

H) YN Committee Report

Blinkiewicz

**MSNS YN Program Revisions**

Changes must be made to the current program. It is very important we work overtime to try and garner greater YN involvement throughout the hobby, even at a show as large as winter FUN this past January, the number of YN exhibitors totaled “zero” this is was a far cry from its peak of 10 only 3 years prior and FUN allows for YN exhibitors to be 21 and under, not 18 like MSNS. Because of this, I propose the following changes to the program to take immediate effect, i.e. the 2016 Spring Convention.

- Move the program location from the breakfast area to the Macomb room or other classroom. This will benefit not only the kids but myself and whoever is appointed to help run the program for the following reasons. During the program it is extremely hard for the kids to hear the program coordinators speak because of the background noise from the bourse as well as PA system going off every 5 minutes. Space in the Macomb room shouldn't be an issue because YN turnout for the last few programs haven't warranted using a space as large as the breakfast area. Additionally, I want to implement the use of PowerPoint and other digital forms of media during the program, this is not feasible in the breakfast area but is feasible in the Macomb room.
- Direct changes to the YN Program that hope to be accomplished include, beginning the program with a brief “Numismatics 101” talk to educate the YNs about the general nuances of the hobby. I already have a PowerPoint and the necessary props because this is a program I have done at other YN programs in the past. Following this can an open Q & A period between myself and the YNs about any questions they may have. Lastly, I will end the program with a revitalization of the current program in that I will ask questions that stem directly from my presentation rather than the pure general question format which was used in the past. This way, all the YNs will once again walk away with newer and hopefully more meaningful additions to their collections.
- As for the prospects of a YN table. The fact that one already exists is great. Some activities that should be added to the table for YNs to do while there can include things such as putting out a large bucket of mixed foreign coins accompanied by a World Coin Book. If the YN can successfully look up the coin in the book, they can keep the coin. In this, we teach the kids how to use reference books. Also, we could gather some “grading” sets of coins of common 20<sup>th</sup> century coins and number them 1-7 for example and have the kids try and put them in order from poorest condition to best. In this, the YNs can be gradually introduced into grading coins. If done correctly, they receive some kind of prize. Finally, we could regular copy paper with a circle on it with color supplies on hand and let the kids sit there and design their own coins, and then they could keep whatever creation they end up making.
- Finally, it is not enough to merely engage the youth at only the two annual conventions MSNS hosts. We need to develop programs that the YNs can partake in throughout the entire year. Other clubs attempting to have the kids collect recent issue 20<sup>th</sup> century series of coins. Beginning with Memorial Cents and working up by denomination. Most of these coins could be garnered from change and once each set it done, the YN will earn a subsequent prize and then begin the next site. Hopefully, while doing this the YN develops a liking to particular denomination or series and then takes further interest. We could also piggy back off of what the ANA has in place in terms of YN Bucks, or the YN's earn YN Dollars for different numismatic related activities. And these YN dollars can be saved and then used to purchase items in a YN only auction. Also, upon reading Mrs. Boczar's suggestions, I feel a YN mentoring type program is feasible, to start perhaps something simple like a private Facebook group so the YNs can meet other like-minded collectors and to learn in a fun and secure manner anywhere anytime. However, I believe it is pertinent that MSNS make its own social media presence first, it is easy and free.

I) Dealer Committee

Friedman

Working on a new point system. Need to refine further – possibly add credit for volunteer service, etc. – determine who verifies details – So far, the proposed point system awards a point for being a life member, a quarter point for advertising in each issue of the MichMatist, a half point for advertising in each convention program, a point for 5 years and a point for 10 years of

membership; a point for each day of being set up at each convention for the most recent 4 conventions; up to 3 points for donations to MSNS; and 1 or 2 points for each of the prior 2 conventions depending on whether you have rented one or more tables. A minimum of 1 to a maximum of 18 points could be held at any one point by a dealer in this way.

Dealer Survey:

Friedman presented the board with a dealer survey to be given to dealers at the next convention. The questions are all to be answered with Excellent, Good, Average, Fair, or Poor.

- 1) Your overall view of the convention venue
- 2) The layout of the Bourse Floor
- 3) Show security, Convention Check-in
- 4) Overall Sales
- 5) Convention Programs
- 6) YN Programs
- 7) Concession Food & Beverage Variety
- 8) Concession Quality of Food & Beverage
- 9) Concession Overall Value

And how would you rate the staff of MSNS for

- 10) Friendliness
- 11) Professionalism
- 12) Helpful

There were some auction questions, but it was agreed to remove these while we do not have an auction. Then an open question:

- 13) We always strive to make our show the best you can expect. Please leave any comments that you feel would help improve the quality of our show.

The board was concerned with discussion of who will receive these, and how to rate answers.

**Motion by Anderson, seconded by Sirna to allow distribution of Friedman's survey, minus the reference to auctions, passed unanimously. Copies are to be provided to Brian Tideswell 2 weeks prior to the convention.**

**Motion by Klunzinger, seconded by Chirco, for \$50 tables on Sunday only for this 2016 Spring convention only, passed unanimously.**

#### J) Awards Criteria Policy

Dombrowski

As part of our policy manual, we need to define the MSNS Awards Policy as to the procedure for instituting a new award, what awards are currently approved by the MSNS Board and how the awards are to be funded. A clear and concise policy is needed to ensure that all parties are aware of the prerequisites. As you will note from the below list, the approved awards list is quite long. The number of awards allowed directly effects the length of the MSNS Awards Breakfast, which many are complaining is too long. Below is the proposed language for adoption as the MSNS Awards Criteria/Policy:

All Exhibit awards, to be presented at any MSNS event or meeting must be reviewed and approved by the MSNS Board of Directors, at least one calendar year prior to presentation date of said award.

The following Awards have been previously approved by the MSNS Board of Directors and shall continue, subject to appropriate funding for each said award:

- 1) Adult Best of Show, spring, Moskowitz Memorial Award
- 2) Adult Best of Show, fall, Schilling Memorial Award
- 3) Junior Best of Show, spring, Bobrofsky Award
- 4) Junior Best of Show, fall, Schook Memorial Award
- 5) Wilma Roethke Memorial Adult Literary Award (although this is an award that the MichMatist Committee should decide)

- 6) People's Choice Exhibit Award
- 7) President's Award - given at the fall convention
- 8) Al Bobrofsky Distinguished Service Award - given at the spring convention
- 9) George Hatie Award, (Mr. Hatie was our MSNS Attorney - this award is given sporadically, as the committee of MSNS Presidents, present and past, may vote and recommend to the board)

**Al Bobrofsky agreed to provide more information on this award.**

Non-MSNS Club Awards (funded by these external organizations)

- 10) Hartley-Holstein Award – Mich-Tams - awarded to a Mich-Tams member
- 11) Paper Money Collectors of Michigan - awarded to a PMCM member
- 12) Lucien Chojecki Polish American Numismatic Society of Michigan- open to any MSNS member for a Polish related exhibit

An MSNS member may submit a written proposal to the MSNS Board of Governors requesting permission to present an Exhibiting award at least one calendar year prior to the requested presentation date. The submission must be made in writing to the MSNS Board of Directors and must contain the reasons for the proposed exhibit award, the criteria for which the award will be given, and the funding for the award. The proposed award (this sentence applies to individuals, not clubs) must contain a guarantee of a minimum of \$5,000 for funding the award, which shall be set aside in a designated fund.

The judging of any such proposed award shall be the sole responsibility of the Exhibit Committee pursuant to the guidelines as are established and set forth in the MSNS Policy Manual.

**Sirna moved, and Dombroski seconded, a motion to approve the Awards Criteria Policy as noted in the Agenda Packet for the February 27, 2016 meeting. Certain criteria to be updated, e.g. Hattie award by Al Bobrofsky. This passed unanimously.**

The board then agreed that there are three categories of MSNS Awards: 1) Sponsored by MSNS for exhibits, 2) Sponsored by MSNS for individuals, and 3) Sponsored by MSNS Clubs.

Frank Passic will be publishing in his articles the definitions and criteria of our awards.

#### K) Agenda Submission Policy

Wostyn

In the By-laws of the organization, there is minimal instruction on what is to be covered in the meeting agenda of the MSNS organization. As part of the policy manual, it would be helpful if the incoming leadership of the organization had a readily available guideline on how to efficiently submit material for an agenda and how to structure the agenda. I would propose that the following policy be adopted for insertion into the Policy Manual:

#### **Agenda Submission Policy**

Prior to each meeting, an Agenda Call will be issued. That is the time in which the Board of Directors will submit proposals for the Board to consider for adoption at the Board meeting. The “job” of the Board is to consider valid, well-thought-out issues, review the data submitted prior to the meeting on said issues, consult with various directors and ask questions regarding the proposals prior to the meeting of the Board. When the Board is in session, the proposals will have been reviewed and very minimal discussion should be required at the meeting before the proposal is submitted for vote.

The Board meeting is not a time when new issues and motions should be set forth for adoption without prior consideration. When this happens, often policies are set in place that, while on their face appear to be valid, after passage no one knows how to follow through and implement what has been passed, as no prior thought was given as to who would do the actual work, how it would be implemented and who would handle issues after implementation. This can lead to serious problems and the appearance of an incompetent Board.

During the agenda call, Board Members should submit proposals for the Agenda which have the following:

- 1) A thorough, well-thought-out proposal, clearly defined, stating the purpose, means of implementation, and the effects thereof;
- 2) A motion to be presented and voted upon by the Board.

If you have an idea which is something that should be reviewed by a committee, please submit the idea to the President, who will determine which committee should review the proposal. After presentation to the Committee, the Committee will contact the Board Member to discuss the proposal.

This procedure will allow Board Meetings to be productive and will eliminate wasted time discussing items which are not ready for adoption by the Board. The Board has an open line of communication via the internet and telephone; it should be used to manage time so that we are as effective as we can be.

This format is a general format utilized by many corporations and municipalities, enabling them to conduct a large amount of business in a minimal amount of time during a general meeting.

**Dombroski moved, and Sirna seconded a motion to accept the Agenda Submission Policy above, which passed unanimously.**

L) Director Expense Reimbursement

Wostyn

Article III, Section 7 of the Constitution of Michigan State Numismatic Society sets forth the guidelines for what Officers and Directors shall be reimbursed for. Section 7 states as follows:

Section 7. The Officers and Directors shall have the usual duties delegated to their respective offices to conduct the affairs of the Society and shall serve without compensation, except that they may be reimbursed for listed mileage and hotel expense as authorized by the governing board, as reimbursement for accumulated mileage and other listed expenditures made in the conduct of their respective offices.

In the past, expenses have been outstanding for months and have even straddled years due to the lack of guidelines for reimbursement. A clear and simple policy should be adopted for reimbursement of expenses to directors and individuals involved with the Michigan State Numismatic Society and the conducting of its conventions.

#### **Director, Officer and Contractor Reimbursement Policy**

Approved Expenses accrued on behalf of Michigan State Numismatic Society must be submitted to the Treasurer for reimbursement no later than 60 days after the expense is incurred or 60 days after the close of the convention to which the expenses are related, whichever is later. If the expense is not directly related to a convention, the expense must be submitted to the Treasurer for reimbursement within 60 days after the expense has been incurred. This policy also applies to the submission for reimbursement for mileage expense incurred on behalf of a Director, Officer or Contractor.

**Bill and Andrew move to accept the above paragraph as policy. Unan.**

M) Fifth Third Credit Card

Wostyn

Secretary Strub has obtained and used a credit card for the use and benefit of MSNS. He was informed at the time he obtained it that it was not possible to get the card in the name of the club itself, so he put his own credit on the line for the good of the club and obtained it using his own credit. 2 years later, president Wostyn learned how it could be done.

**Sirna moved, and Al Bobrofsky seconded, a motion to authorize President Wostyn to take two years of tax returns, and take to Fifth Third Bank, in order to open a Corporate Credit Card account at Fifth Third Bank in the name of Michigan State Numismatic Society; and that the funds from the bonus points from the current credit card be transferred by the Secretary to the Corporate Credit Card within the 48 hour window allowed for such a transfer. Furthermore, the original Fifth Third Credit Card is to be closed with notification of such closing being sent to the Board of Directors.**



Sirna moved, and Dombroski seconded, a motion that Mike Strub work with James Motley to transfer the PayPal acct so it becomes an MSNS account. This passed unanimously.

Central States Ballot

Wostyn

Sirna moved, and Blinkiewicz second a motion that all directors send their votes to Strub for tallying and decision as to whom MSNS shall support. Strub will first email his derived final vote to the board. Results are therefore due to Strub by 10 days before the CSNS voting deadline, April 9, meaning March 30. He will send in a valid ballot by he due date. This passed unanimously.

Because there are 4 MSNS members running for 3 Michigan positions, voting for them all would make our vote invalid.

Sirna moved, and Blinkiewicz second a motion that for the Michigan director candidates, we cast our ballot only for the 3 highest Michigan vote-getters of the four running. This passed unanimously.

Dombroski moved, and Sirna seconded, a motion to accept the CSNS membership application. This passed unanimously.

N) YN Consent Form

Sirna

Research has been completed which has indicated that only a couple of states in the Union have a policy regarding photographing of children. Michigan is not one of those states. Our YN Exhibit Program already has a release regarding photographing of YNs regarding exhibiting and the Awards Program. In order to make our YN policy uniform, Sirna proposes the adoption of the below form for all YN purposes.

**Michigan State Numismatic Society**

**Parental Consent to Participate in MSNS YN Program and to Photograph Child/Children**

Parent/Guardian Name: \_\_\_\_\_

Child Name: \_\_\_\_\_

Child Name: \_\_\_\_\_

Child Name: \_\_\_\_\_

Child Name: \_\_\_\_\_

**Introduction:** Your child is participating in a Michigan State Numismatic Society (MSNS) Young Numismatist (YN) program. During the program MSNS may take photographs of the Participants, including photographs of your child or children who may be honored for their participation in the YN program and/or for YN exhibits which they have displayed during an MSNS Convention.

Please read this form and ask any questions that you may have before allowing your child to participate in this MSNS YN program.

**Purpose of the MSNS YN Program:** The purpose of the MSNS YN program is to provide young numismatists an opportunity to learn about collecting coins, tokens, medals and paper money, and to encourage their enjoyment of the hobby of numismatics.

**Right to Refuse or Withdraw:** The decision to participate in this program is entirely up to you and your child. You are welcome to attend and observe the MSNS YN program.

**Consent:** Your signature below indicates that you have decided to allow your child to participate in the MSNS YN program and that you specifically grant your consent to have photographs of your child/children to be taken during their participation in the MSNS YN program and further to have those photographs published in the Michmatist and/or the MSNS website. Your signature below indicates that you have read and understood the information provided above. You will be given a signed and dated copy of this form to keep.

Parent/Guardian Name: \_\_\_\_\_ Parent/Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Sirna moved, and Chirco seconded, a motion proposing that the YN Consent Form above be adopted as the official YN Consent Form of Michigan State Numismatic Society. Approval was unanimous.

It was noted that this form does not apply to pictures on the general bourse floor. JUST to the YNs in the YN program.

Marzilli suggested a different color badge for non-consenting children (determined by the parents)

YN's who exhibit already sign a form regarding photography. This action therefore represents an extension of our existing policy.

O) Confidentiality Agreement

Sirna

MSNS has operated for 60 years without any formal documentation regarding confidentiality. When president Wostyn inquired regarding confidentiality agreements to our former Secretary as to if any were in place, there was no answer given. It is time that MSNS adopt a confidentiality agreement and institute a policy that said agreement should be signed by any officials on the Board and individuals who are paid by MSNS that have access to confidential material.

Below is a Confidentiality Agreement form that can be modified to fit the individual and situation/request for information.

**CONFIDENTIALITY AGREEMENT**

WHEREAS, <name> has agreed to <name services to be performed> pertaining to Michigan State Numismatic Society (MSNS) in accordance with <reason why services are to be performed>; and

WHEREAS such services includes the receipt of <>, and/or the examination, copying and review of proprietary and confidential information in the possession of MSNS; and

WHEREAS, <name> shall be allowed to review, examine, inspect, copy and/or obtain such proprietary and confidential information only for the purposes described above; and

WHEREAS, <name> agrees to otherwise hold all such information confidential pursuant to the terms of this Agreement.

WHEREAS, <name> has or shall receive from MSNS certain proprietary and confidential information as indicated above.

NOW THEREFORE, it is agreed by and between the parties hereto as follows:

1. <Name> agrees to hold all confidential or proprietary information or trade secrets ("confidential information") obtained from MSNS in trust and confidence and shall not disclose such proprietary and confidential information to any other person or entity.
2. <Name> agrees that all such confidential information shall be used only for the contemplated purposes related to the services contemplated herein, and such shall not be used for any other purpose.
3. Upon written demand by MSNS, all such proprietary and confidential information, including <designate specific information>, written notes, or hard copy text, shall be returned to MSNS and/or removed or deleted from <name>'s computer systems or databases.
4. No proprietary and confidential information shall be disclosed to any third party unless expressly authorized in writing by MSNS.
5. This Agreement and its validity, construction and effect shall be construed and governed by the laws of the State of Michigan.

AGREED AND ACCEPTED BY: \_\_\_\_\_

Dated: \_\_\_\_\_

**Al Bobrofsky moved, and Irick seconded a motion that MSNS adopt the Confidentiality Agreement as outlined above and institute the Confidentiality Agreement for immediate use. Approval was unanimous**

Strub to ask our printer to sign.

P) Newman Numismatic Portal

Wostyn

The Newman Numismatic Portal (NNP) is a research tool funded by the Eric P. Newman Numismatic Society through a two million dollar grant, if I remember correctly. This numismatic portal is affiliated with Washington University in St. Louis. The idea is to

freely share numismatic information through a vast online store of both printed and virtual numismatic resources. This information was to initially focus on US coinage and currency. The Newman Numismatic Portal has contacted us through Mike Marotta to inquire if we would be interested in having all of our MichMatists posted to their portal for everyone to freely use the material for research and knowledge purposes.

After research, it appears that this Portal is free to the public and is an educational tool that is striving to be the one resource for numismatic information. Should we join in and release all of our past issues of the MichMatist?

The ANA has not joined this portal and has built their own on-line member benefit to access past issues of the Numismatist.

Strub pointed out that he had researched this proposal first and had initially proposed that MSNS release only older issues, not current ones as posited in the question Julie asked (current meaning whatever the board might wish to state, e.g. 2 years or 5 years). NNP would be providing a valuable free service to MSNS by:

- 1) Virtually guaranteeing the survival of our 51-year record of publications. At present there are over a dozen issues of the MichMatist for which there is only ONE known copy.
- 2) Potentially saving us time and money to carefully scan every page of hundreds of issues.
- 3) Making the scans of old issues actually text-searchable. This is NOT the same as photocopying or making a mere PDF file of individual pages.

Mike further pointed out that no one but historians much cares about issues that are 2 years old, much less 5 years old. But historians such as himself, as de facto club archivist, and Mr. Passic, Exhibit Chairman, greatly need this new tool to do valuable research into club records and club history. Members of the society would lose nothing in terms of exclusivity or first-to-know status, so there would be no deprecation of the valuable member benefit of MSNS membership.

**Anderson moved, and Sirna seconded, a motion to consult with Jim Motley, our web-master, to determine what it would take to develop a member section in the MSNS web-site, develop a team to scan the back issues of the MichMatist in an easily downloadable format, and search out an experienced individual to assist Mr. Motley in this project, if it is deemed feasible. This passed unanimously.**

On the next meeting agenda the board will ask if we want to work with the Newman Numismatic Portal, and to what extent. Perhaps we could consider first 50 years, or some such figure.

Q) Mass E-Mail Service

Wostyn

Mr. Motley has used mass email services which accept longer lists than 100 or so and have a small fee. This would represent a helpful improvement of the 100-at-a-time free service in use presently.

**Anderson moved, and Chirco seconded a motion to allow the president and webmaster to investigate alternatives and costs of using a mass email service, including maintaining confidentiality. This passed unanimously.**

R) MSNS Promotion Kit

Wostyn

MSNS has no promotion kit available for a Board member or assistant to set up and promote MSNS at a venue. Whenever it is time to set up to promote MSNS at a coin club show, the ANA or a commercial show, we have to figure out who has what material, how we are going to get it to the individual and what should be made available to promote our society and upcoming conventions. I propose that we establish a promotion kit that is fully stocked and ready to go. Whenever an individual is going to set up at a show to promote MSNS, all they have to do is obtain the promotion kit from the Secretary. The kit will be fully stocked and ready to go at all times. When the event ends, the kit will be returned to the Secretary for restocking for the next event. All monies obtained for membership and/or table fees will be turned over to the Secretary for recording and disbursing.

The cash box in the promotion kit is to be funded with \$50 in change to enable the individual setting up at the event to be capable of giving change when selling \$12 memberships. The individual will sign a receipt stating that they received the \$50 in petty cash and will receive a receipt upon return indicating that the funds have been returned to the Secretary. The individual turning over the petty cash should provide an inventory to the Secretary so that it can be easily verified to obtain the receipt acknowledging funds were given to the Secretary.

The MSNS Promotion Kit should be stocked as follows:

#### MSNS TABLE – SOCIETY PROMOTION KIT

MSNS Table Cover      100 Flyers for upcoming convention      25 MSNS membership applications      1 Receipt book  
5 MSNS life member applications      2 Club membership applications      1 Cash Box with \$50 to make change with  
10 Copies of prior MichMatist issues      10 Pens      25 Flyers for any educational programs we are promoting at the time  
25 Table applications for the upcoming convention      10 Exhibit Applications for the upcoming convention

There is a need for such a box, as I have not had a complete set of material to set up at a show in years. There is always some material missing. For the ANA Convention, the table cloth had to be overnighted to Chicago, at great expense, due to the fact that material was not readily available.

**Irick moved, and Sirna seconded a motion that an MSNS Promotion Kit be assembled and stocked on a continual basis for use to promote the Society at special events as approved by the Board, with said kit and designated contents being placed in the policy manual. The Secretary of the organization shall be in charge of said kit. Said contents, at a minimum are as follows: MSNS Table Cover, 100 Flyers for upcoming convention, 25 MSNS membership applications, 5 MSNS life member applications, 2 Club membership applications, 1 Cash Box with \$50 to make change with 1 Receipt book, 10 Copies of prior MichMatist issues, 10 Pens, 25 Flyers for any educational programs we are promoting at the time, 25 Table applications for the upcoming convention and 10 Exhibit Applications for the upcoming convention and other material deemed appropriate at any given time. This passed unanimously.**

#### S) Identification Badge Policy

Wostyn

A written policy must be adopted for the identification badges utilized at our convention. The policy regarding the identification badge for dealers was presented and reviewed by the Executive Committee. With regard to the language regarding general admittance badges, the language was taken from the minutes of the January 24, 2015 meeting wherein the admittance badge protocol was instituted and unanimously approved by the Board. Minor grammatical revisions have been made.

#### IDENTIFICATION BADGE POLICY – DEALERS

##### **Purpose:**

- To provide a consist method of identification for Dealers, Dealer’s Assistants, Board of Directors and other key Michigan State Numismatic Society (hereinafter referred to as MSNS) individuals who are authorized to be on the convention floor during all designated convention activities as set forth in our convention program.
- To provide a safe environment for the public and MSNS Members to conduct business.

##### **Policy Statement:**

It is the policy of MSNS to provide the convention floor with as safe an environment as possible to conduct business. All Dealers, Dealer’s Assistants, Board Directors and other key MSNS individuals will adhere to the following identification standards.

##### **Procedures:**

- All MSN Society Dealers, Dealer’s Assistants, Board Directors and other key MSNS individuals are required to display photo identification badges provided by MSNS.
- All MSNS-identified individuals above will display photo ID at all times while on the MSNS convention floor.
- Badges will be provided by MSNS and will include the official MSNS logo and a photo of the individual with the individual’s name and title (Dealer, Dealer Assistant, Director, etc.) along with the name of the entity which has contracted for table space on the convention floor.
- Badges shall be worn using a clip-on type or a breakaway lanyard or other method which will provide visible identification to the individuals on the convention floor.

- Once a badge is issued, it will be the responsibility of the individual who has been issued the badge to retain it for use at future MSNS conventions. If a badge is lost or misplaced, which will require a replacement badge be issued by MSNS, an initial replacement charge of \$10 will be assessed to the individual who lost the ID badge for the first replacement badge. A \$20 replacement charge will be assessed for the second replacement badge and every replacement thereafter.

**Badge:**

The Photo ID Badge will include the following:

- MSNS logo      - Name of Individual      - Title of individual (Dealer, Dealer Assistant, Director, etc)
- In the case of Dealers and Dealer Assistants, the business name of the entity contracting table space will be identified.

**IDENTIFICATION BADGE POLICY – ALL OTHERS**

All adult attendees at Michigan State Numismatic Society Conventions must show photo identification as proof of identification for themselves, to prove the name written on their tag is their own, to gain admission to the bourse floor. A registration form will be provided for attendees to complete. Information regarding mailing address and e-mail address are optional. Staff will provide the attendee with a badge noting the individual’s first and last name so entrance will be permitted to the convention floor.

**Sirna moved, and Anderson supported, a motion to adopt the proposed identification badge policy as presented January 24, 2015. This passed unanimously.**

T) Dealer Badge Holders/Identification Marzilli

Clear Plastic Holders 1000 for \$120 simple round hole. 1000 for \$150 two holes and stiffer plastic.  
Lanyards 1000 for \$140. Double clip-ended Lanyards. 1000 for \$290.

**Sirna moved, and Marzilli seconded, a motion to get the better double racetrack shaped holed plastic sleeve id holder, 1000 for \$150. This passed unanimously.**

**Marzilli moved, and Dombroski seconded, a motion to get 1000 of the 29 cent double ended lanyards in blue. All in favor but one.**

**Motion to table above was made by Sirna and seconded by Blinkiewicz. Only 3 voted for. Opposed 6.**

**Sirna moved and Klunzinger supported a motion that we expend up to \$250 to develop the material for the Spring Show - a designated color backing and ribbon. This passed unanimously.**

Mike and Steve Marzilli to do. 3” x 4” card stock will be provided by Mike, carrying a unique-to-this-convention colored background that will be placed behind photo id cards in the plastic sleeve, and will indicate, for those with photo-id cards, that these individuals are authorized to attend this particular convention. The remainder is in Steve’s capable hands as noted in the motions.

U) Secretary Term Extension Wostyn

**Sirna moved, and Klunzinger supported, a motion to approve re-appointment of Mike Strub until May 1. This passed unanimously.**

V) Election Coordinator Appointment Wostyn

Pat Heller of Liberty Coin Service has been the election coordinator for MSNS for numerous years. Is it the Board’s intent to consult with Mr. Heller to inquire if he would be willing to be the election coordinator for MSNS for the 2016 year? Since Mr. Heller is semi-retired, it is essential we determine what the Board’s wishes and Mr. Heller’s wishes are. If we were to have to seek out a new election coordinator, we cannot wait until the last minute as there is an extensive process that must be followed to ensure the security and integrity of the vote.

Strub pointed out that a motion is hardly necessary, and explained that he would contact Mr. Heller.

W) Convention Hotel Contract

Wostyn

Does the Board with the President to research hotels and prices for the next 6 conventions – 2017 through 2019? No direction has been given.

**Dombroski moved, and Blinkiewicz moved to delegate the president to investigate a convention hotel contract for 2017 thru 2019. This passed unanimously.**

X) Bill Slate Award

Klunzinger

**Regarding the Bill Slate Award:**

In the latter 1980's, Bill Slate and Dany Rothfeld came to know each other as they set up their educational exhibits at MSNS conventions. Bill's passion was for "topical" exhibiting ("Bridges on Coins") while Dany was mostly focused on "category" exhibits ("The Coins of Israel"). In time, Bill became Dany's mentor for exhibiting.

[Currently at the ANA National Money Show, exhibiting and judging occurs on a topical basis.]

In 1992 Max Brail, the dean of Michigan numismatics, passed away and for several years thereafter the Brail Award for Best Paper Money exhibit was presented at the MSNS fall convention. This award was an engraved wooden box which was purchased by the Brail family and then given to the exhibit deemed best by them. This was arranged on a continuing basis by then-Vice President/President Craig Whitford who was close to the Brail family, with full knowledge and tacit approval by the MSNS Board. Soon after the demise of Max's widow Lucille, the award ceased.

In 1995 Bill Slate died at a relatively young age. To honor his memory and promote his passion for topical collecting, his widow Judy gave \$1,000 to MSNS which was then used to buy (engraved) clocks which for many years were given as the Bill Slate Award for Best Topical Exhibit. (Judging was done by MSNS judges as Judy had moved to Texas.)

Eventually that money ran out and Mrs. Slate gave another \$500 to Dany to continue the award. Dany purchased the clocks and they were given to Exhibit Chair Frank Passic to bring to the conventions as needed. Over time, Frank dropped and broke one of the clocks and another was broken in storage, at which point Frank gave them for safekeeping to Dany, at the time an Exhibit Committee member. Dany then took over selection of the winner and presentation of the award, working with Frank.

Eventually Judy Slate passed away and the money for the clocks ran out, whereupon the Slate children and Dany jointly purchased a quantity of presentation clocks which, with the addition of Dany's name, were to last for ten years.

Given the previous accommodation of the Brail Award presentations and the fact that this costs MSNS nothing, it would seem worthy that the Slate/Rothfeld Award be continued. The main problem seems to be that after 20 years, most people have forgotten how it came about.

NOTE: A moratorium on all new awards was put into effect at the January 24, 2015 meeting pending the finalization of the awards policy for the policy manual. This issue may be tabled until such policy is set, if no policy is determined at this meeting.

\*\*\*\*\* BREAK 3:35-3:40 \*\*\*\*\*

XII) Executive Session

Wostyn

\*\*\*\*\* Out of Exec Session 5:15 pm \*\*\*\*\*

**Klunzinger moved, and Dombroski seconded a motion that we send a show kit to Joe's show with an appropriate letter, which passed unanimously.**

**Anderson and Klunzinger moved that we adjourn, which passed unanimously.**

XIII) Adjournment 5:18pm